



How to Set Up an Individual Account

An individual account is for one user only, there is one log -in and it should not be shared / used by other people.

Converting a Trial Account

If you already have a trial account set up, you can convert this to a full account.

1. **Log in** to Widgit Online.

Log in to Widgit Online

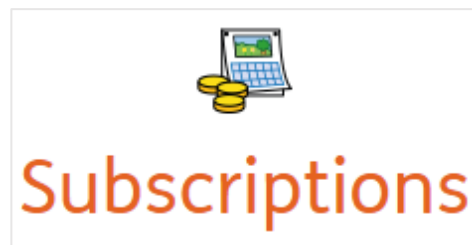
The login form contains the following elements:

- A text input field labeled "Email address or group ID/username:" with a question mark icon to its right.
- A text input field labeled "Password:".
- A checkbox labeled "Remember Me:".
- A blue link labeled "Forgotten your password?".
- An orange button labeled "Log in".

2. Go to the **Settings** page from the link in the top right corner.



3. Click on the **Subscriptions** link from the menu.



4. With your purchase you will have received a 24 digit serial/licence key. To use this key scroll to the **Licence key** input box.

Licence key

Enter a licence key here to upgrade your account or add extras to it. You can also use a promotional key or a SymWriter key to extend your account.

Submit key

5. Enter your licence key and click **Submit** key.


Submit key

6. Your account will now be valid for the duration of your subscription. The **Subscriptions** page always gives you an overview of the size of, and time remaining on, the subscription.

Subscriptions

You have an individual user account.

You currently have a **10-day** subscription which will expire on **2 January 2022**.

 [Licence Agreement](#)

Setting Up a Brand New Account

To create a new account, go to www.widgitonline.com

1. With your purchase you will have received a 24 digit serial/licence key. To use this key, click on the blue **Activate** button.

Have a licence key?

If you have purchased Wigit Online by invoice or from a reseller, you may have a 24-character licence key. You can use this to set up and activate your account.

Activate

2. Enter the key in the box and click **Next**.

Licence key

Please enter your licence key in the box below:

Next

3. **Complete the Sign-Up Form** with your chosen details. The first parts will be completed based on the licence key.

Wigit Online Language and Location

Language and Location

English, United Kingdom

4. **Add your details.**

User Details

Email

Password

Confirm password

Display Name

Telephone (Optional)

We only use telephone numbers for technical support. We do not make sales calls.

5. If you have promotional keys, you can add here. Please also **answer** the drop-down question.

Promotions

Promotional or SymWriter key (Optional)
*If you have a promotional key, enter it below.
You can use a licence key for SymWriter 2 for an extended trial of Widgit Online.*

How did you hear about us?

6. The final section of the form is to **tick** if you wish to receive updates, and to agree to our Terms and Conditions.

Email Consent

Widgit occasionally sends emails about new features and updates to Widgit Online. If you would like to receive these emails, please tick the box below. You can change this preference at any time in the Settings area.

I would like to receive emails about updates to Widgit Online

Terms and Conditions

I agree to the [Terms and Conditions](#)

Sign up

7. You will now see the **Welcome** screen. We HIGHLY RECOMMEND that you watch the video.

