



## Creating a Spelling Sheet

### ✓ After making this resource you will be able to...

- Log into your account and access the **Grids**
- Select an appropriate **Template**
- Fill in the **Template**
- Save the **Document**
- Print the **Document**



This activity will take you approximately **5 minutes** to complete.

## Log In

1. Go to the URL:  
[www.widgitonline.com](http://www.widgitonline.com)  
and **Log In**.

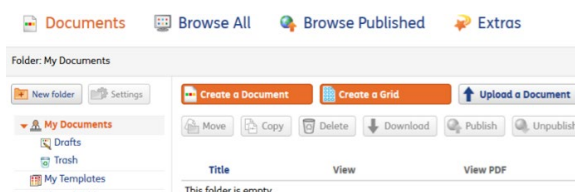
### Log in to Widgit Online

The screenshot shows a login form with the following fields and options:

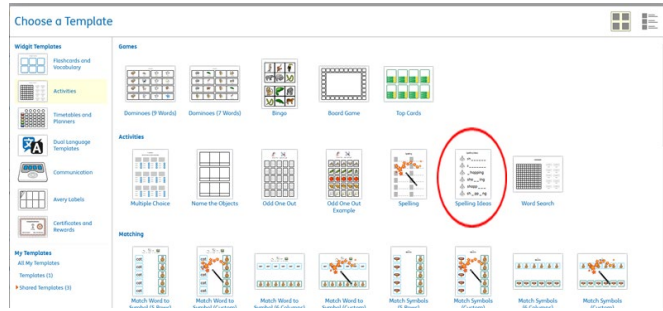
- Email address or group ID/username:
- Password:
- Remember Me:
- [Forgotten your password?](#)
- 

## Find the Correct Template

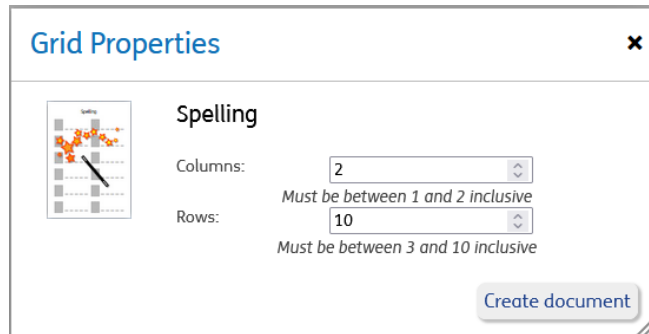
1. Select **Create a Grid**.



2. Select **Activities** then **Spelling**.

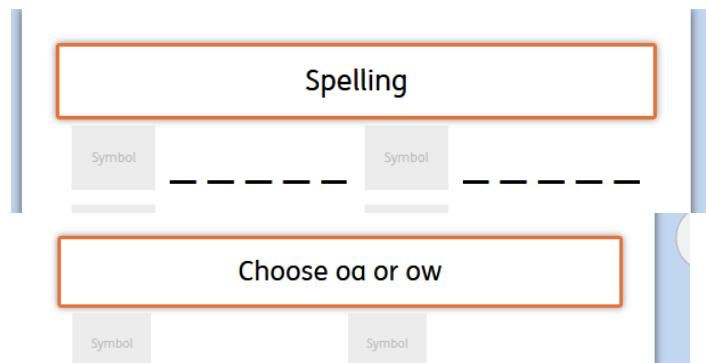


3. Choose the size (2 by 10) and click **Create document**.

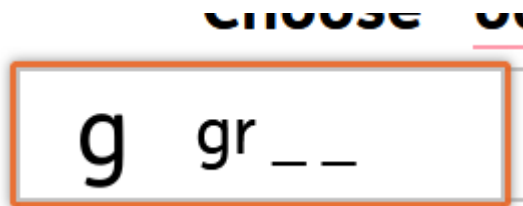


## Edit the Document

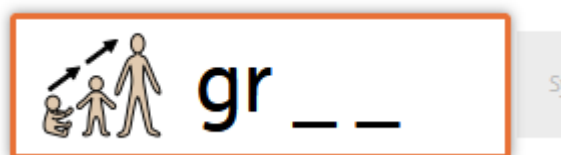
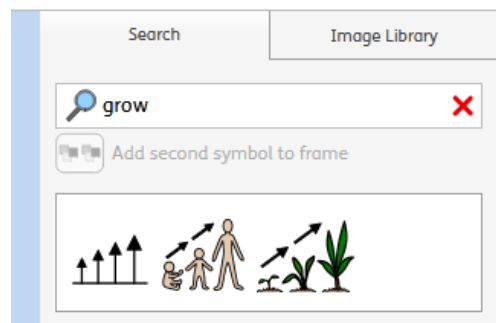
4. Click in the title box to change the text.



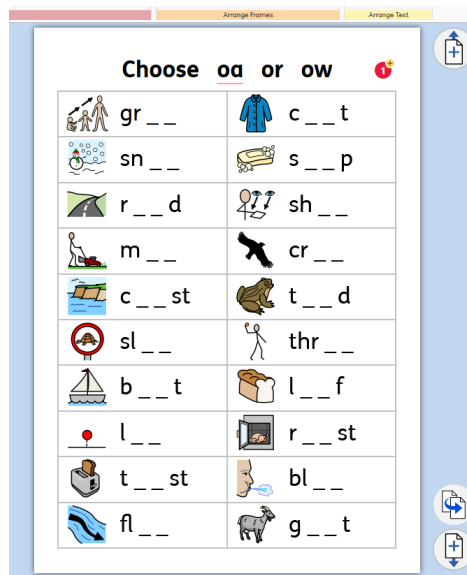
5. Type your text into the cell using \_ for missing letters. Ignore the automated symbol choice for now.



6. Type the full word in the symbol search box. Select your preferred symbol. Drag and drop the appropriate symbol into the symbol cell.

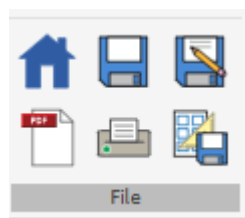


7. Continue for the rest of the sheet.

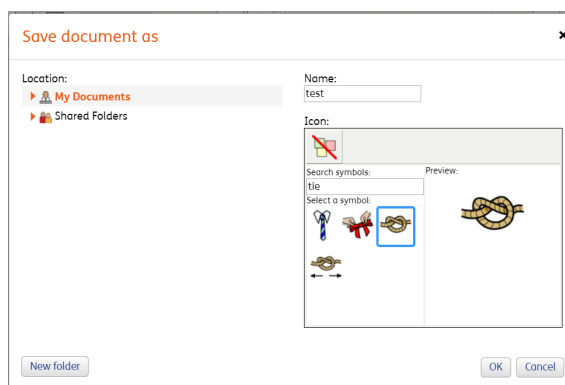


## Save and Print the Resource

1. To save the document click on the **Save** icon.



2. Choose the **Location** to save in from the left-hand side. Type a **Filename** in the box, and you can also choose a symbol for the file (optional). Click **OK** to save.



3. To print a document, click the **Print as PDF** icon. Click **View PDF** on the pop-up window. You can then send to your printer.

