



## Activation Guide

### Requesting a trial

When InPrint 4 first runs, you will be prompted to enter a licence key or request a trial.

#### 1. Start InPrint 4

If there are no activate licenses when InPrint 4 starts, you will be offered the option to Request a trial.

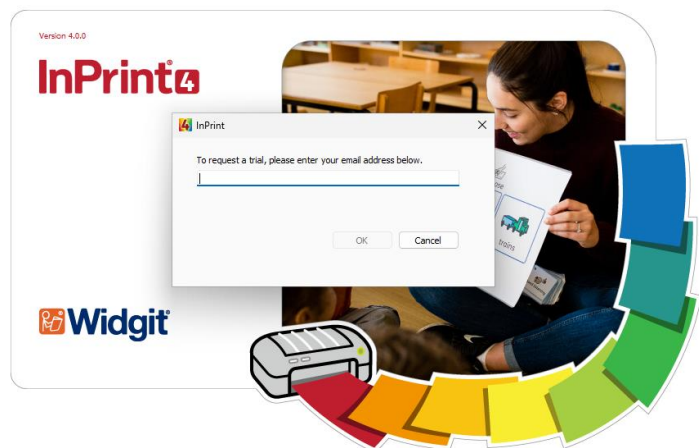
Click the **Request a trial** radio button, and click **OK**.



#### 2. Enter your email address

Enter your email address to gain access to a trial. You may only request one trial for a given email address.

When you click **OK** a trial request will be sent. If this is successful, InPrint 4 will continue to start.



#### 3. Get full use of your trial

An InPrint 4 trial is 21 days, and starts from the successful trial request. To get the most out of your trial, take a look at the Help Sheets in the **Resource Packs** section. These are interactive examples of how to use features of InPrint 4.

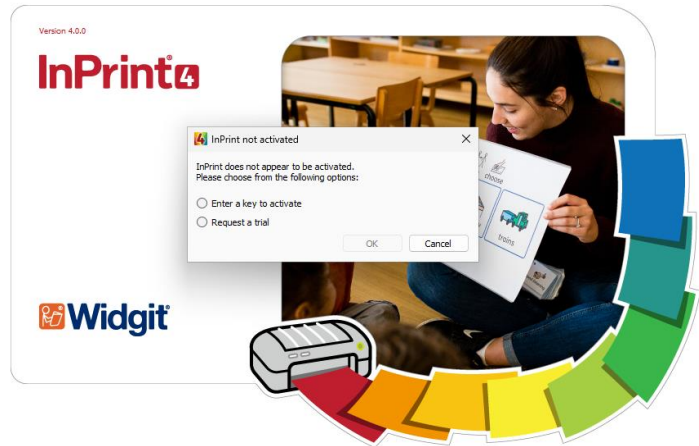
For more information and support, visit [widgit.com/support/inprint4](http://widgit.com/support/inprint4).

# Activating InPrint on first run

## 1. Start InPrint 4

If there are no activate licenses when InPrint 4 starts, you will be offered the option to enter a licence key to activate.

Click the **Enter a key to activate** radio button, and click **OK**.

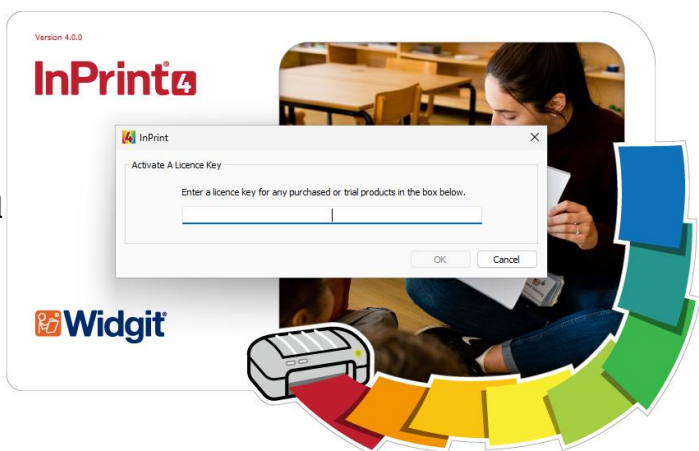


## 2. Enter your licence key

Enter your licence key to gain access to InPrint 4.

When you click **OK** an activation request will be sent. If this is successful, InPrint 4 will continue to start.

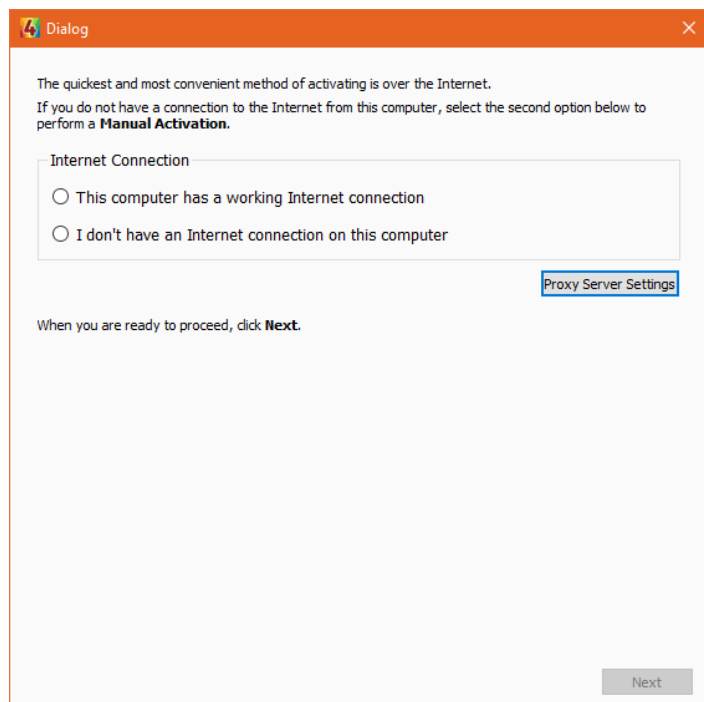
If the activation fails, because you don't have an internet connection, or the network request failed, you will be offered the option to enter additional information, or do a manual activation.



## 3. (Optional) Manual activation or additional information required

If you don't have an internet connection, or there is a network error when you enter a licence key, you will be prompted to do a manual activation.

Select **I don't have an Internet connection on this computer** to continue.



#### 4. (Optional) Manual activation continued

Follow the instructions on the screen, which involves going to <https://activation.widgit.com> to activate, or calling us on 01926 333680.

Enter the Machine ID on this screen and the Licence key on the website.

You will be given an activation code. Enter this code into the **Activation Code** field on this screen and click **Next**.

If the activation is successful, InPrint 4 will load.

If the activation is not successful, you will be given an error message and prompted to restart or retry.

If this computer does not have a working Internet connection, you can still activate your Widgit products via "Manual Activation".

Using another computer  
If you have access to a computer that has an Internet connection, go to <https://activation.widgit.com> on that computer and select "Activate Your Installation".

Over the telephone  
Widgit Technical Support will be happy to help you perform a manual activation over the phone during business hours.  
Just call **+44 (0) 1926 333680** and state that you wish to Manually Activate your products.

You will need to provide your **Machine ID**.

**Machine ID:**

Enter the **Activation Code** you are given below:

**Licence Key:**

**Activation Code:**

Back Next

If you need support, please contact us on 01926 333680 or email [support@widgit.com](mailto:support@widgit.com)

## Activating a license key in InPrint 4

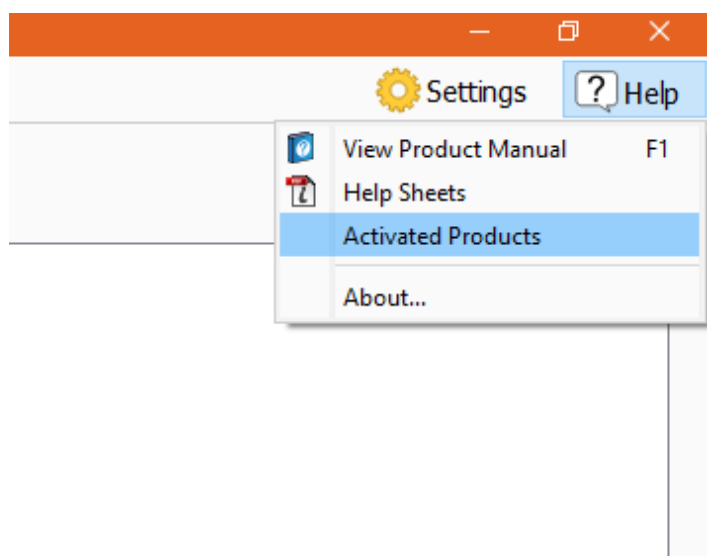
You may want to add another licence key, either for an upgrade or for access to new modules midway through your subscription. You can manage your licenses within InPrint 4.

### 1. Run InPrint 4

To start, run InPrint 4.

### 2. View Activated Products

From the **Help** menu, at the top right of the application, select **Activated Products**.

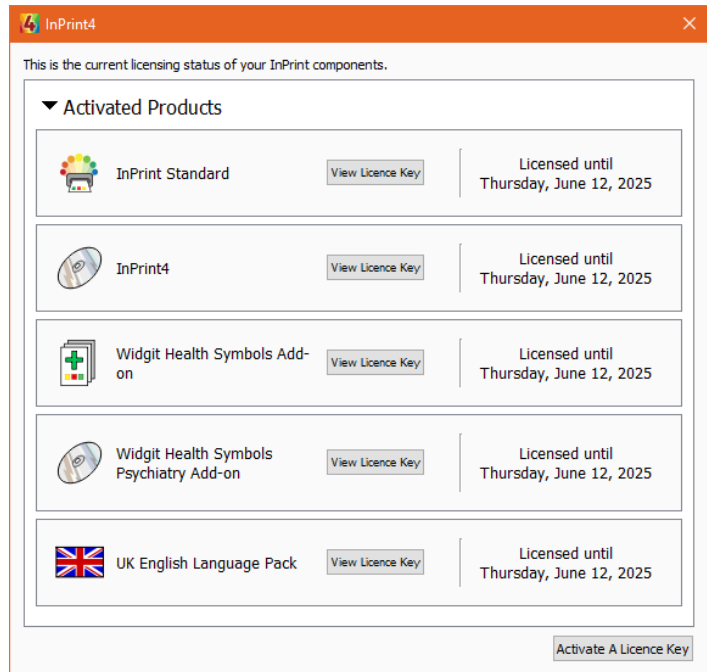


### 3. Click to Activate A License Key

This will bring up a list of modules that are activated, based on the key you have activated at the moment.

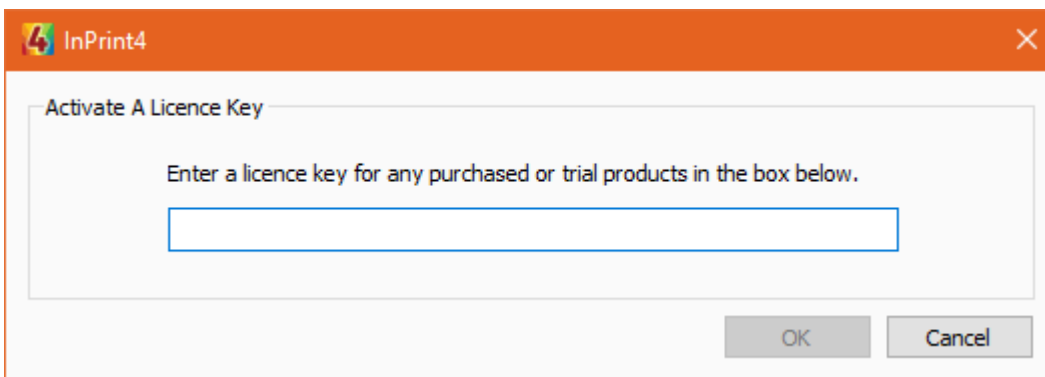
This window also shows you when the license key is valid until.

To activate another license key, click the **Activate A License Key** button.



### 4. Enter the license key

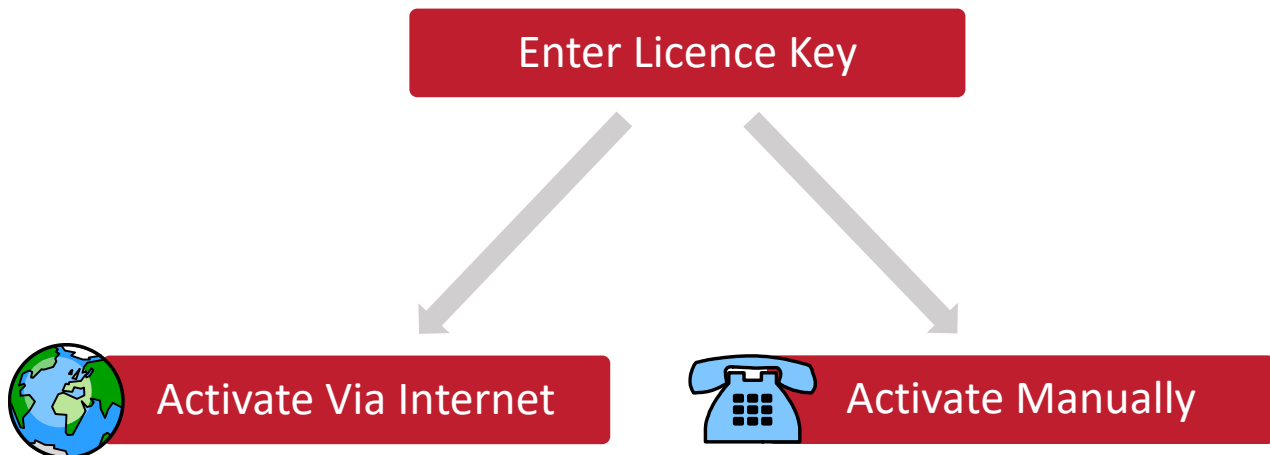
This brings up another dialog box where you can enter your new license key.



This will automatically activate or prompt you to manually activate if you do not have an internet connection.

## Activation workflow, explained

Below describes how the activation process works, from entering a licence key.



If your computer has a working Internet connection then InPrint 4 will automatically activate your licence key.

If you are trying to activate the software from inside a school or work network you may need to provide proxy server details in order for activation to work successfully. The activation process will give you the opportunity to enter these details during the activation process if the initial automatic activation attempt fails.

If your computer does not have a working Internet connection, you can still activate your Widgit Products via either of the **Manual Activation** methods below:

- **Using another Computer**  
If you have access to a computer that has an internet connection, go to <https://activation.widgit.com/> on that computer and select **Activate Your Installation**.
- **Over the Telephone**  
Widgit Technical Support will be happy to help you perform a manual activation over the phone during business hours.

Just call +44 (0) 1926 333680 and state that you wish to manually activate your products.